

NOTICE OF VACANCY

October 27, 2009

TITLE: Associate Dean of University Libraries and Director of the University of Washington Bothell Library

LOCATION: University of Washington Bothell Library

GENERAL DESCRIPTION:

The University of Washington Libraries invites applications and nominations for the position of Associate Dean of University Libraries and Director of the University of Washington Bothell Library. The UW Bothell (UWB) Library also serves Cascadia Community College (CCC). This is an exceptional opportunity to shape major programs, strategic directions, and service initiatives at one of the nation's premier academic libraries. The Libraries is an integral partner in the education, research, clinical care, and service mission of the University. It is a national leader in the development and application of innovative strategies and technologies to meet educational and research needs of a diverse community of learners and scholars.

Reporting to the Dean of University Libraries, the Associate Dean and Director is responsible for strategic visioning, policy and program development, operations and personnel, and overall innovation and excellence in the UW Bothell Library. The Associate Dean and Director provides leadership for transformational and user-centered services; integrated educational and curricular programs; responsive collections and information resources; assessment; and marketing of services.

The Associate Dean serves on the Libraries Cabinet; works closely with other senior leaders to ensure quality services and collections; actively contributes to the ongoing stewardship and strategic directions of the Libraries; develops staff at all levels; nurtures an inclusive environment that supports diversity; and provides leadership at local, state, regional, national, and international levels.

The Associate Dean collaborates closely with senior administrators and academic leaders at UWB and CCC, and serves on the UWB Academic Council and the Chancellor's Cabinet. The Library is also part of UWB Academic Services, which includes Information Technologies (IT) and the Teaching and Learning Center (TLC). The Associate Dean shares leadership responsibilities for Academic Services, working closely with the Assistant Vice Chancellor of IT and the Director of the TLC.

INSTITUTIONAL DESCRIPTION:

The University of Washington Libraries is one library serving three campuses in Seattle, Bothell, and Tacoma. In 2009, it ranked 16th overall among the 113 North American academic libraries that are members of the Association of Research Libraries (ARL), and 7th among public institutions in the U.S., after UC Berkeley, Michigan, UCLA, Penn State, Texas and Illinois. The University Libraries operates in a dynamic, collaborative

environment to provide advanced networked resources, distinctive collections, a superlative staff, and excellent user-centered services to a three-campus university of more than 47,000 students, 4,100 faculty, and 27,000 staff.

The University of Washington Bothell and Cascadia Community College are collocated, and the Campus Library serves a growing combined enrollment of over 5,000 students. Since its founding in 1990, the University of Washington Bothell has offered a unique student-centered approach to education. Cascadia Community College, the state's newest community college, identifies itself as a community of lifelong learners who pioneer innovative pathways to successful learning in a global context. The shared campus is located 14 miles north of downtown Seattle and situated on the edge of one of the state's most successful wetlands restoration sites, providing myriad educational and research opportunities.

The University Libraries is a member of the Association of Research Libraries, OCLC, the Greater Western Library Alliance, the Orbis Cascade Alliance, the Center for Research Libraries, and several other library consortia, and leads and participates in many national and international initiatives.

REQUIRED QUALIFICATIONS:

1. Graduate degree from a program accredited by the American Library Association or an equivalent graduate library science/information studies degree.
2. Demonstrated commitment to diversity and understanding of the contributions a diverse workforce brings to the workplace.
3. At least five years of successful library experience including administrative experience in an academic library setting; proven track record of innovation and new program implementation; understanding of the multi-faceted roles of libraries in higher education and the broader community.
4. Excellent knowledge of current issues and opportunities for enhancing the role of libraries in research, teaching, and learning; experience in the provision of onsite, distributed, and digital services; understanding of current trends and changes in higher education; record of success in grants and fundraising.
5. Demonstrated ability to work successfully in a collaborative management environment and to function effectively as a member of a strong leadership team; excellent interpersonal skills; engaged commitment to organization development and mentoring. High level of energy, creativity, and affinity for productive ambiguity; ability to foster collaborative attitudes within the groups of units managed and between those units and units managed by others; familiarity with assessment and evaluation methods.
6. Must be an articulate and engaging advocate and have entrepreneurial and superior communication skills. Ability to engender partnerships and represent both the University Libraries and the UW Bothell Library in a variety of venues.
7. Record of research, publication, and professional contributions. Evidence of exemplary leadership and influence.

SALARY: \$80,000 minimum. Starting salary commensurate with qualifications and background. An Administrative Stipend will be established at the time of appointment.

BENEFITS: Librarians are academic personnel and participate in the University of Washington Retirement Plan (TIAA-CREF, The Vanguard Group, and/or Fidelity Investments) on a matching basis. Vacation is accrued at the rate of 24 working days per year; sick leave at the rate of 12 working days per year. No state or local income tax.

APPLICATION PROCESS:

To apply for this position, please submit the following information to libhr@uw.edu:

- Cover letter
- Curriculum vitae or resume
(include a telephone number, mailing address, email address and salary requirements)
- List of three references who are knowledgeable of your qualifications for this position
(include telephone numbers, mailing addresses, and email addresses)

Please use "Librarian Application" in the subject heading.

PDF format is preferred, but MS Word and text will also be accepted. Complete applications including reference letters will be maintained in a secure, password protected online file space.

APPLICATION DEADLINE:

To ensure consideration, applications should be received no later than 5:00 p.m., Friday, February 5, 2010.

University of Washington Libraries Home Page is <http://www.lib.washington.edu>.
The UW Bothell Home Page is <http://library.uwb.edu/>.

The University of Washington, an Equal Opportunity and Affirmative Action Employer, is building a culturally diverse staff and strongly encourages applications from female and minority candidates.

This position is contingent upon available funding.

In compliance with the Immigration Reform and Control Act of 1986, the University is required to verify and document the citizenship or employment authorization of each new employee.