Successful Grants for Graduate Students

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Speakers

- **Chris Carlson**  
  Systems Trainer and Instructional Designer  
  Office of Research Information Services (ORIS)  
  carlsc@uw.edu

- **Gretchen Davis Richey**  
  Learning & Communication Specialist  
  Office of Sponsored Programs (OSP)  
  gsd@uw.edu
Your Goal

Successfully take your intriguing idea from conception to funding to publishing
Outline

Overview
• Research administration lifecycle

Focus
• Roles & responsibilities
• Proposal submission process
• Tools

Resources
• Tips and best practices
It All Begins with an Idea

• Your research idea can come from anywhere
• It must intrigue you
• You must be fired up about it

• Now, hone the idea
• Express it in 3-4 major bullet points
• Start getting feedback & refine your idea

• See Grantsmanship handout
Who is Involved?

- Principal Investigator (PI)
- Mentor
- Grad Student
- Post Doc
- Sponsor
- Your Research Administration Mentor
Which Offices are Involved?

• Your department
• Your dean’s office
• Office of Sponsored Programs (OSP)
• Compliance Offices:
  – Human Subjects Division (HSD)
  – Office of Animal Welfare (OAW)
  – Environmental Health & Safety (EH&S)
Department & Dean’s Offices

• Administrative staff are your new best friends!
• Identify local business process
• Direct you to research administration resources
• Provide guidance/oversight with compliance and budget
• Approve your funding proposal
Office of Sponsored Programs

• Authorized office to approve proposals and accept awards on behalf of UW
• Answers questions about proposal development and compliance documentation
• Grant Information Memoranda (GIMs)
• GIM 19 – internal UW deadlines
GIM 19

Internal UW Deadlines for Proposals to Outside Agencies

• 7 Day Deadline
  – OSP needs to be able to do a meaningful review of the proposal
  – Final business elements and draft science

• 3 Day Deadline
  – 5pm 3 business days before sponsor deadline
  – Final documents ready to do to the sponsor
Compliance Offices

- Separate application process
- HSD & OAW have committee review based on federal regulations
- EH&S oversees employee safety and research safety at UW
- For additional information watch the webcasts – URLs on the Resource Sheet
Proposal Submission

• START EARLY
• Follow sponsor instructions and submission process – eligibility, requirements, format, deadlines
• Create a planning calendar
• The Budget is the financial expression of your scope of work
• Submit compliance applications as needed
• Get access to systems
• Feedback, feedback, feedback!
• Revise, revise, revise
ORIS
Office of Research Information Services

• Create an integrated information management system that will enhance the ability of faculty, administrators, and staff at UW to procure and administer research grants and contracts.

• Improve services to Principal Investigators and staff by:
  – Enhancing your ability to obtain funding
  – Reducing your administrative workload
  – Streamlining the proposal process
SAGE
System to Administer Grants Electronically

- Use SAGE to:
  - Prepare, submit, and track your grant proposals
  - Route your proposal for online review and approval
  - Build your budget using a tool integrated with payroll systems and customized to comply with UW research and accounting rules
  - Request advance budgets on approved projects
www.sage.uw.edu

SAGE
System to Administer Grants Electronically
Route, review, submit and track research funding proposals
Sign In

Use Training Server »
Need help signing in? »

Latest Product Update: Award and administrative documents are now viewable from the "Attached Documents" page under... More »

Featured News

Revised FCOI policies GIM-10 and GIM-7 are now available

The revised FCOI policies GIM-10 and GIM-7 are now available. The policies have been revised to ensure compliance with the new PHS FCOI regulations.

Important Deadlines

Sep 07 2012
NIH Deadline for AIDS and AIDS-Related Applications

Sep 25 2012
NIH Deadline for Institutional National Research Service Awards and other Training Grants
A79085

Application Details

- eGC1 number: A79085
- Full Application Title: 
- Short Title: 
- Requested Start Date: e.g. 10/31/2009
- Requested End Date: e.g. 10/31/2009
- Sponsor deadline: e.g. 10/31/2009
- Date needed from OSP: e.g. 10/31/2009
- Signed Sponsor Copies Required: 
- Unsigned Sponsor Copies Required: 

Organization Code Receiving Funding

Project Details

Project type: Choose One
FIDS

Financial Interest Disclosure System

- FIDS makes the significant financial interest (SFI) disclosure process electronic and seamlessly integrates with SAGE to allow PIs and administrators to easily track compliance.

- Use FIDS to:
  - Submit significant financial interest (SFI) and travel disclosures
  - Track the review status of SFI disclosures
Approval Process
Submission to Sponsor

• Almost always required to be done by OSP
• Sponsor systems
  – Grants.gov (portal to federal agencies)
  – NIH eRA Commons
  – NSF Fastlane
First to Submit, First to Arrive!

All research institutions are using the same systems to submit their proposals. First in, first to arrive!

It can take up to 48 hours or even longer for Grants.gov or electronic sponsor systems to process applications once they are submitted by OSP.

Submitting early remains the best way to ensure successful submission.

Grants 4 Grads
Proposal Development Resources

• Sponsor websites
• Graduate Funding Information Service (GFIS)
  – gfis@uw.edu to request an appointment
  – Drop-in hours, databases and recordings
    http://commons.lib.washington.edu/services/gfis
• OSP
• ORIS
• Compliance Offices: HSD, OAW, EH&S
Questions?
Thank You

Feel free to contact us with future questions.