Locating Materials

The majority of EAL materials are listed in the online catalog. Always check the UW Libraries Catalog first. (Use the Pinyin system for Chinese titles.) If the material is not found in the online catalog, then check the card catalog. (Use Wade-Giles system for Chinese titles.)

NOTE: The card catalog may not be up-to-date for the title you are seeking.

There are three types of ***classification numbers*** (call numbers) for EAL materials: Library of Congress (LC) for most books and serials; call numbers of pre-cataloged (Pre-cat) collections, and "G" (for microfilm) numbers.

Examples:

LC number:	B127.C65 T55	
	DS190.A78 A85	
	PL2244.K8 1979	
Pre-cat number:	108870	(Chinese)
	1-929154	(Chinese)
	227252	(Japanese)
	344799	(Korean)
	3-127246	(Korean)
	4-etc.	(Other)

(Other Asian languages in the pre-cat collections including Manchurian and Mongolian are shelved at the very beginning of all of the pre-cat collections. Tibetan materials are partly cataloged. Check with staff for location.)

Always ask for help at the information desk if you don't find what you need.

Note: The image on the cover is the Seal of the East Asia Library, University of Washington

Checking Out Materials

Users must have current University of Washington ID to borrow materials. Individuals who do not have borrowing privileges can apply at Library Account Services on the first floor of Suzzallo Library, or call 206-543-1174.

Loan Periods for books that circulate:

- Faculty members, academic staff: Twelve weeks
- Graduate students, staff Twelve weeks
- Undergraduates, Un- affiliated patrons Four weeks

The loan period for all users for periodicals is seven days. Newspapers as well as some books, periodicals, and media materials are restricted to library use only.

Reserves

The UW Libraries Catalog lists titles on reserve by course and instructor's name. Request reserve course materials by call number at the Information Desk. Reserve items circulate for various lengths of time and must be returned to the Information Desk. Comments and suggestions may be directed to *ealcirc@lib.washington.edu*or Information Desk. Ask at Information Desk to add materials to the reserve bookcase in the reading-room.

Location

The main location of East Asia Library (EAL) occupies five floors (3, 2M, 2, 1M and 1) in Gowen Hall. The entrance is on the third floor. EAL also has several closed stack areas and an auxiliary stack area in Kane Hall (http://www.lib.washington.edu/east-asia/auxiliary.html). Materials are retrieved twice a day by EAL staff from the closed stack areas and Kane Hall. Special collections materials need to be requested 48 hours ahead. Kane Hall is also open to the public by appointment Monday-Friday.

East Asia Library

Gowen Hall
University of Washington
Box 353527
Seattle, WA 98195
U.S.A.

phone: (206) 543-4490
fax: (206) 221-5298

Email: ealcirc@lib.washington.edu
www.lib.washington.edu/east-asia/

East Asian Library provides collections and services to support learning, teaching, and research in East Asian, Chinese, Japanese, and Korean Studies.

Hours

Gowen Hall

FALL – SPRING QUARTERS:
Monday – Thursday 8 am - 7 pm
Friday 8 am - 5 pm
Saturday & Sunday 1 pm - 5 pm
INTERIMS:
Monday – Friday 9 am – 5 pm
Saturday & Sunday Closed
SUMMER:
Monday – Friday 9 am – 5 pm
Saturday Closed
Sunday 1 pm–5 pm
HOLIDAYS: Closed

Kane Hall

Monday – Friday By appointment.

For library hours updates, please check:
www.lib.washington.edu/about/hours/

Services

The Chinese, Japanese, and Korean area studies librarians assist in the use of the East Asia Library collections, the UW Libraries Catalog, and Libraries databases. They also offer in-depth reference services by appointment and provide bibliographic instruction sessions on request.

The Information Desk staff answers directional and general questions and provide loan, reserve, hold, and search services.

Suggestions and requests for new materials may be made to the area studies librarians, online, via the suggestion box, or at the information desk.

One photocopy machine taking Husky or Dawg print Cards is available on the third floor in the Gowen location. Scanners are attached to 4 Access Plus Computers.

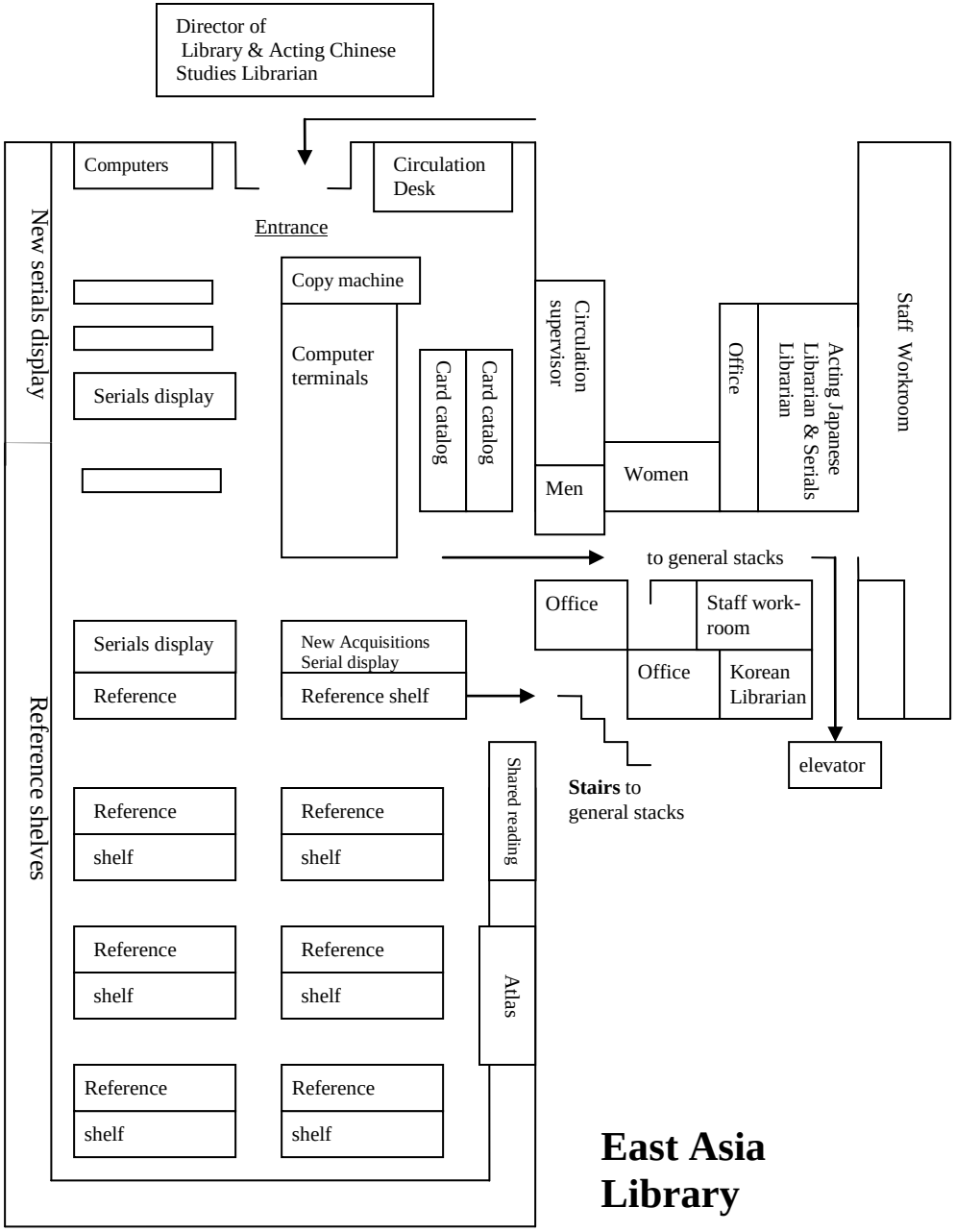
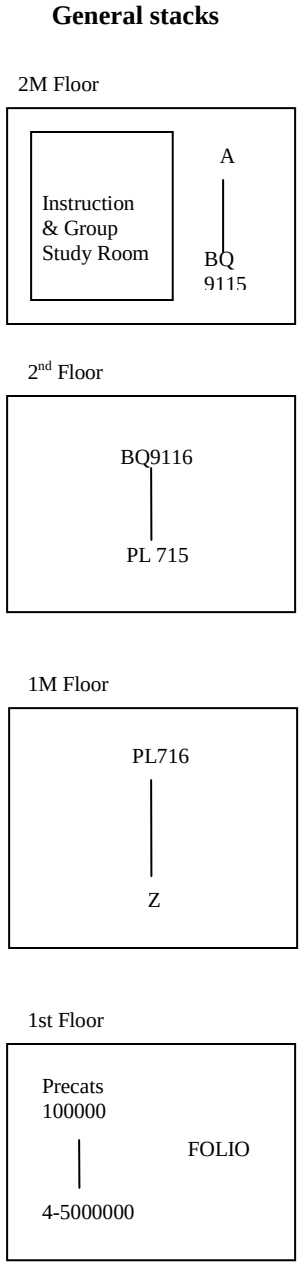
Shelving Locations

Reference books, atlases, newspapers, and selected current serials are on the 3rd floor in the reading room.

Other materials by type of call numbers:	**Floor**
LC numbers	
A – BQ9115	2M
BQ9116 – PL715	2
PL716 - Z	1M
FOLIO (LC numbers)	1
Pre-cat numbers	1

"G" (microfilm) (moved to Suzzallo Basement Closed Stacks)

Collection Scope

EAL contains materials on Chinese, Japanese, and Korean studies. The collections are strong in all areas of the humanities and social sciences. They are composed of materials primarily in the Chinese, Japanese, and Korean languages, with some language and literature materials in English.

The library also provides access to a number of Chinese, Japanese, and Korean language databases, indexes, and bibliographies.