

## Summit

Summit is a cooperative catalog containing information from the Orbis-Cascade Alliance, a consortium of academic libraries in Oregon and Washington. Books may be requested directly from Summit and delivered to any library on campus. If you don't find an item in the UW Libraries Catalog, click on "Search Summit" to perform the search in the cooperative catalog, or search Summit directly: <http://summit.orbiscascade.org/>.

## New Books List and Notification of New Titles

A list of new books added to the Engineering Library's collection is posted on our web site at <http://www.lib.washington.edu/engineering/newbooks/> every week. Email [englib@u.washington.edu](mailto:englib@u.washington.edu) if you would like to receive this list by email.

You can also save "Preferred Searches" in the UW Libraries' Catalog and have results emailed to you to keep abreast of new titles in your areas of interest. For more information about Preferred Searches, see <http://catalog.lib.washington.edu/screens/PrefSearches.html>.

## Classes in Library, Research and Information Skills

Instruction in library resources, research techniques and evaluating information sources is available for all UW students, faculty and staff. There are several options, including:

- Drop-in classes on Engineering databases and resources. The schedule is updated each quarter. For more information please see our classes Web page at: <http://www.lib.washington.edu/engineering/classes/>
- Individual consultations. Contact the Engineering Library reference desk at (206) 543-0741 or [englib@u.washington.edu](mailto:englib@u.washington.edu) for more information.
- Tailored instruction for classes, either in your classroom or in the library's instruction center. To arrange instruction for classes you are teaching, contact Linda Whang at (206) 685-8370 or [lcwhang@u.washington.edu](mailto:lcwhang@u.washington.edu).

## University of Washington Engineering Library all numbers use 206 area code

Circulation/Reserves: 685-8324    Reference: 543-0741    Instruction: 685-8370  
Questions: [englib@u.washington.edu](mailto:englib@u.washington.edu)

Updated 9/07 lcw

# Library Services for Faculty



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**Engineering Library**  
**University of Washington**  
**<http://www.lib.washington.edu/engineering/>**

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## Online Databases

The online catalog of books and journals and other materials available in the University Libraries is one of many information databases to which we provide access. Indexes such as Compendex, Inspec, Metadex, Transport, Medline®, IEEE Xplore, and Web of Science are also available to the UW community. These databases can be accessed directly from your home (connecting via the Libraries' proxy server) or office. For a complete list of Engineering, Scientific and Technical databases, please see:

<http://www.lib.washington.edu/engineering/guides/englibdb.html>

For information on connecting from off-campus, please see:

<http://www.lib.washington.edu/help/connect.html>

## Research Assistance

Librarians are available in the Engineering Library to help you with your research. Each department in the College of Engineering is assigned a subject librarian who can provide research advice and show you the ins-and-outs of searching the library's databases. Although you have a departmental liaison, feel free to contact a librarian at any branch. A list of subject librarians is available at:

<http://www.lib.washington.edu/engineering/GeneralInformation/selectors.html>

In addition to individual services, the Engineering Library has reference staff on hand to answer questions during most of the hours the Library is open. Please come into the library for help, call the reference desk at (206) 543-0741, or email [englib@u.washington.edu](mailto:englib@u.washington.edu) with your questions.

## Reserve Services

If you are teaching, please consider putting materials you require students to use on reserve. You can place items on reserve:

- In person .....Engineering Library Circulation Desk
- By email .....[englib@u.washington.edu](mailto:englib@u.washington.edu)
- By phone ..... (206) 685-8324
- Web form ..... <http://www.lib.washington.edu/services/course/>

We can put library materials, or your own personal materials, or digital files on reserve for your class.

## Borrowing Privileges

Your University of Washington ID (Husky Card) is your library card. You will need it to check out books and other materials. Your UW NetID and password will allow you to access Your Library Account online and see what you have checked out and their due dates, place holds on materials, and renew items online.

### Type of Material

Books  
Periodicals  
Reserve materials

### Loan Period

12 weeks  
three days  
variable hourly loan

## Recalls

Holds may be placed online by clicking on the *Request/Place Hold* button in the library catalog record for the item. Other patrons may also recall an item that you have checked out, which may affect the item's due date. Please keep your email address up-to-date in Your Library Account (<http://catalog.lib.washington.edu/patroninfo>) so that circulation notices will reach you in a timely manner. If you need to obtain Library materials that are checked out, you may also request a hold/recall by contacting the Circulation desk by email at [englib@u](mailto:englib@u). or at (206) 685-8324.

## Renewals

Books and periodicals may be renewed online or by email or phone. Reserve materials and recalled items *cannot* be renewed. When renewing by email, make sure to list your ID barcode number, and the barcode number from each item. To renew online, as well as view a list of all items you have checked out, log in to view *Your Library Account* at this URL: <http://catalog.lib.washington.edu/patroninfo>.

To renew via email or phone:

email [englib@u.washington.edu](mailto:englib@u.washington.edu)

phone (206) 685-8324

## Interlibrary Borrowing

You can request materials (books, journal articles, conference papers, technical reports, etc.) that the UW Libraries does not own through Interlibrary Loan.

Place requests online at <http://www.lib.washington.edu/ill/>

Please note: you will need to register the first time you place a request.

Turn around time for ordering a copy of an article or paper is generally 3-5 days, and 2-4 weeks for books. If you would like to recommend purchase of a book or journal, email [englib@u.washington.edu](mailto:englib@u.washington.edu) or use the online form <http://www.lib.washington.edu/services/borrow/purchase.html>.