

Database Search Examples

	Search Steps	GrantSelect Example	COS Example
1.	<p>Formulate a search question. Be sure to include:</p> <ul style="list-style-type: none"> • the type of money you are seeking (research grant, fellowship, travel, etc) • your subject area • your citizenship status 	<ul style="list-style-type: none"> • “What fellowships are available for graduate students in public affairs who are interested in careers in government?” 	<ul style="list-style-type: none"> • "What research grants are available for international students in the field of nuclear physics, but that do not deal with reactors?"
2.	<p>Identify the key terms from your question. This should include the same criteria as #1</p>	<ul style="list-style-type: none"> • <i>fellowship, public affairs, government</i> 	<ul style="list-style-type: none"> • <i>research, nuclear physics, (country of citizenship)</i>
3.	<p>Identify any synonyms or related terms to include, and terms or ideas you want to exclude from your search: Note: you may not initially exclude terms</p>	<ul style="list-style-type: none"> • include: <i>public policy, public administration</i> 	<ul style="list-style-type: none"> • include: <i>nuclear energy</i>; exclude: <i>reactor</i>
4.	<p>Identify the fields you want to enter your terms into</p> <p>(Hint: be as general as possible at first - many grants only specify funding within broad fields or disciplines):</p>	<p><u>Keywords:</u> <i>government</i> <u>Subject Headings:</u> <i>Public Affairs, Public Policy</i> <u>Funding Type:</u> <i>Fellowships</i></p>	<p><u>All Fields:</u> <i>"nuclear physics" not reactor</i> <u>Sponsor:</u> <i>"department of energy"</i> <u>Deadline:</u> <i>after 25 April, 2006</i> <u>Funding Type:</u> <i>research</i> <u>Requirements:</u> <i>Graduate Student</i> <u>Citizenship:</u> <i>(select your country)</i></p>
5.	<p>Examine your search results and refine or broaden your query as necessary. (Hint: locate a grant that matches your need and see what terms and keywords are used to describe it.)</p>	<p>Take notes on your query terms before hitting the search button. Use the back button on your web browser to return to your original search</p>	<p>Use the refine your query link to return to your original search</p>