

## **Monographic Services Division**

**July 1, 2011 – June 30, 2012**

### **1. Major activities, accomplishments, significant changes and issues, grants and gifts**

Implemented UW versions of the BIBCO Standard Record (BSR) for additional bibliographic formats: moving images, sound recordings, scores, maps, graphic materials, and electronic resources.

Conducted webinars for catalogers and other staff on the FRBR model and on Resource Description and Access (RDA) in preparation for implementing RDA.

Began a pilot of electronic theses and dissertations, including changes in workflow and training.

Participated in the Orbis Cascade Demand Driven Acquisitions e-book pilot, including cataloging of purchased titles.

Cataloged maps on a grant from the Friends of the Libraries.

Contributed to plans for a shared ILS system for the Orbis Cascade Alliance by participating in vendor demos.

Reviewed local practices in light of a shared ILS, including bibliographic mandates adopted by the Orbis Cascade Alliance Council. Changed from a single-record approach for electronic resources to multiple records, in accord with Alliance policy.

Began regular uploading of detailed holdings for multipart items to OCLC.

Loaded 197,217 records for electronic and microform sets into the catalog.

Began planning for reorganization of the division at the end of the fiscal year. Monographic Services ceased to exist on June 30, 2012: the Monographic Acquisitions Section became part of Acquisitions and Rapid Cataloging Services, and the three cataloging sections together with the Database Management Section became part of Cataloging and Metadata Services.

### **2. Major activities and initiatives anticipated for next year**

Monographic Services has no planned activities for fiscal 2012/13 because the unit no longer exists. Staff of the former division will be busy with reorganization, implementation of RDA, and planning for migration of the ILS, among other things.

### **3. Personnel and Staff Achievements**

#### **A. Staff roster as of June 30, appointments, promotions, transfers, resignations, and retirements**

Staff as of June 30:

Lili Angel  
Diana Brooking  
Su Burton  
Tim Cameron  
Patty Carey  
Will Davis  
Amy Entze  
Kathleen Forsythe  
Pam Freeman  
Margaret Fulton  
Cate Gerhart  
Theo Gerontakos  
Janet Heineck  
Karen Highum  
Lijana Holmes  
Gloria Jeffcott  
Heather Johnson  
Tamara Jordan  
Joe Kiegel  
Helice Koffler  
Laura Lins  
Mary Mathiason  
Julie Moede  
Cheryl Morrison  
Huong Ngo  
May Rathbone  
Adam Schiff  
Morag Stewart  
Jim Stickman  
Laura Tuck  
Ben Verhey  
Sujatha Werake  
Mary Whiting  
Vincent Wilhite

Appointments:

Tamara Jordan

Promotions:

Julie Moede (Library Specialist II)

Retirements:

Jacqueline Coats

Mary Kalnin

Fieldwork Students:

Heather Gillanders

Jack Falk

Jeanne Kliewer (Emporia State)

Keneka Garrett

Volunteers:

Junghae Lee

Keiko Ninami-Page

Heather MacLaughlin Garbes

Sarah Wang

Jack Falk

Keneka Garrett

Megan Erickson

Fausto Rivera

**B. Staff honors, awards, degrees and significant milestones**

Service Awards:

Amy Entze, 10 years

**C. Appointments and elections to offices and/or committees of organizations outside the University of Washington**

**Diana Brooking**

Member, Automated Bibliographic Control Committee, Slavic and East European Section,  
Association of College and Research Libraries  
Member, Foreign Language Cataloging Pilot Project, Orbis Cascade Alliance  
Member, Shared ILS Preparation Team, Orbis Cascade Alliance  
UW representative, Collaborative Technical Services Symposium, Orbis Cascade Alliance  
Member, Standing Committee on Standards, Program for Cooperative Cataloging

**Catherine Gerhart**

Member and Liaison to MARBI, Online Audiovisual Catalogers, Inc.  
Member, Editorial Board, Journal of Map & Geography Libraries  
Vice-Chair/Chair Elect, Pacific Northwest Chapter, Music Library Association

**Theodore Gerontakos**

Chair, Interest Group on "Technology Resources for Information Professionals", Washington  
Library Association  
Member, Steering Committee, Interest Group on "Technology Resources for Information  
Professionals", Washington Library Association  
Co-Chair, Linked Library Data Interest Group (LITA / ALCTS), American Library Association

**Joseph Kiegel**

Member, Collaborative Technical Services Team, Orbis Cascade Alliance  
Member, Bibliographic Best Practices Working Group, Orbis Cascade Alliance  
Member, DDA Planning and Implementation Team, Orbis Cascade Alliance  
Member, Standing Committee on Standards, Program for Cooperative Cataloging  
Chair, ALCTS Technical Services Directors of Large Research Libraries Interest Group, American  
Library Association

**Helice Koffler**

Chair, Dance Librarians Discussion Group, American Library Association  
Listserv Co-owner and Moderator ([dance@ala.org](mailto:dance@ala.org)), American Library Association  
Liaison to SAA Standards Committee, SAA Performing Arts Roundtable, Society of American  
Archivists  
Newsletter Editor, SAA Performing Arts Roundtable, Society of American Archivists  
Web Liaison, SAA Performing Arts Roundtable, Society of American Archivists  
Member, RBMS 2013 Preconference Planning Committee, American Library Association  
Member, RBMS 2012 Preconference Planning Committee, American Library Association  
Member, Diversity Task Force, Academy of Certified Archivists  
Member, Steering Committee, American Theatre Archive Project  
Chair, Northwest Regional Team, American Theatre Archive Project

**Adam Schiff**

Voting Member, ALCTS Cataloging and Metadata Management Section Subject Analysis Committee

Chair, ALCTS Cataloging and Metadata Management Section Subject Analysis Committee Subcommittee on Genre/Form Implementation

SACO Representative, Program for Cooperative Cataloging Operations Committee

**D. Appointments to University of Washington groups outside the Libraries**

(None)

**E. Publications, presentations, performances, and exhibits**

**Diana Brooking**

Guest Lecturer on foreign-language cataloging in the ISchool, November 2011

**Theodore Gerontakos**

"Data Management: What's the Library's role?" at the ALA Annual Conference, June 25, 2012

"Sharing Ideas, Expanding Knowledge: Open Access as a Scholarly Publishing Alternative for the Future," on display in Allen Lobby and Research Commons, October 24, 2011-present

**Joseph Kiegel**

"Discovery Records for the Orbis Cascade Alliance DDA Pilot Project," Seattle University, July 2011

**Adam Schiff**

Presentations:

OCLC Webinar, July 13, 2011:

Changes from AACR2 to RDA. Part 1: Description

OCLC Webinar, July 14, 2011:

Changes from AACR2 to RDA. Part 2: Access Points

LACONI (Library Administrators Conference of Northern Illinois), February 3, 2012, Bolingbrook, Illinois:

RDA: Mapping the Fields

Oregon Library Association Annual Conference, April 25, 2012, Bend, Oregon:

Changes from AACR2 to RDA: A Comparison of Examples

Oregon Library Association Annual Conference, April 26, 2012, Bend, Oregon:

Conversion of the AACR2 Authority File to RDA (presentation as part of program "Implementing RDA, Managing the Transition")

Publications:

Principal Author: MARC Discussion Paper No. 2012-DP04 - Recording Audience Characteristics of Works and Expressions in the MARC 21 Bibliographic and Authority Formats

(<http://www.loc.gov/marc/marbi/2012/2012-dp04.html>)

Principal Author: MARC Discussion Paper No. 2012-DP05 - Recording Creator/Contributor Group Categorizations of Works, Expressions, and Persons in the MARC 21 Bibliographic and Authority Formats

(<http://www.loc.gov/marc/marbi/2012/2012-dp05.html>)

#### 4. Key statistics not reported centrally

2010/11 – 2011/12 Comparison

##### Acquisitions Activity

	<u>2010/11</u>	<u>2011/12</u>	<u>% Change</u>
Electronic Order Requests	21,237	14,545	-31.5%
Firm Orders	2,902	2,679	-7.7%
Approval Records	7,578	8,014	+5.8%
Total Records Processed	31,717	25,238	-20.4%
Approval Receipts	7,578	8,014	+5.8%
Approval Returns	30	50	+66.7%
Approval Return Rate	0.4%	0.6%	+0.2%
VISA Orders	511	225	-56.0%
Media	2,932	2,309	-21.2%
Rush Orders	1,017	1,082	+6.4%
Rush Receipts	2,808	2,562	-8.8%
<i>Backlog</i>	<u>June 2011</u>	<u>June 2012</u>	
Order Requests	25	105	+320%
Receipts	136	145	+6.6%
Gifts	3,333	4,735	+42.1%

## Cataloging Activity

	<u>2010/11</u>	<u>2011/12</u>	<u>% Change</u>
<i>New Titles Cataloged</i>			
Original	6,035	7,017	+16.3%
Complex Copy	22,995	20,565	-10.6%
Quick Cataloging – Acquisitions	22,680	19,053	-16.0%
Quick Cataloging - Cataloging	10,191	9,301	-8.7%
Minimal Level	2,151	1,060	-50.7%
Total	64,052	56,996	-11.0%
Added Copies	6,500	3,246	-50.1%
Added Volumes	1,772	1,521	-14.2%
Rush Materials	1,670	1,670	0.0%
NACO Headings	5,552	5,064	-8.8%
SACO Headings	1,021	1,008	-1.3%