

## Application for Proxy Borrower

This form may be used by University of Washington Faculty, Academic Staff, Professional Staff, and Visiting Scholars to authorize up to two proxies the ability to borrow books directly to the authorizer's account. Please read our proxy program information before using this form. Information is located at <http://www.lib.washington.edu/services/borrow/proxy>.

### Principal Borrower

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Status \_\_\_\_\_ Department \_\_\_\_\_ Box # \_\_\_\_\_

Campus Phone \_\_\_\_\_ E-mail \_\_\_\_\_

In making this request I acknowledge that all material checked out by my designated proxy borrower(s) is actually checked out on my personal account, placing the responsibility for the materials, including fines accrued, with me.

Principal Borrower Signature \_\_\_\_\_

### Designated Proxy Borrower(s):

You may assign no more than 2 active proxies at one time

#### Circle One: Add / Cancel

Proxy 1: Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Expiration Date (one year maximum) \_\_\_\_\_ I would like this proxy to be: **Basic / Enhanced**

E-mail\* \_\_\_\_\_

#### Circle One: Add / Cancel

Proxy 2: Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Expiration Date(one year maximum) \_\_\_\_\_ I would like this proxy to be: **Basic / Enhanced**

E-mail\* \_\_\_\_\_

\* Adding the proxy borrower's e-mail to your account is optional. Please note that any e-mail address listed in your record will receive notices for *all* items on the account.

Return this completed application to:  
Library Account Services – First floor Suzzallo Library  
Box 352900

Call Library Account Services at (206) 543-1174 if you have any questions about this process.

### LIBRARY STAFF USE ONLY

#### Proxy 1:

Barcode 29352 \_\_\_\_\_ NetID \_\_\_\_\_ Issued by \_\_\_\_\_ Issue date \_\_\_\_\_ New Card ☐

#### Proxy 2:

Barcode 29352 \_\_\_\_\_ NetID \_\_\_\_\_ Issued by \_\_\_\_\_ Issue date \_\_\_\_\_ New Card ☐