

Reproduction Price List

Scans and Digital Prints

For flat items 11" x 17" or smaller, 3-D objects, books and oversize flat materials with backing.

Digital Prints

B/W or color Inkjet Prints on archival paper

- 8x10 print (or smaller)..... \$28.00
- 11x14 print..... \$37.00
- 16x20 print..... \$58.00

Larger format poster prints are available on request. Please inquire.

Digital Files

- Flatbed & large artwork scanning up to 11x17
 - Flatbed: 300dpi@8x10 in. \$20.00 per image
 - Flatbed: 300dpi@11x14 \$27.00 per image
 - Flatbed: 300dpi@16x20 \$35.00 per image

Other resolutions and sizes available. Please inquire.

- Large artwork up to 30"x40", 3-D items
& books (from digital camera) 300 dpi \$64.00 per hour
(with a 1 hr minimum)

Delivery Methods

- Burn scans to CD or DVD (per CD): \$11.00
- Online delivery: free

Note: The above fees **do not** include UW overhead at 15.6%, sales tax, or shipping. Digital images are delivered online or burned to CD/DVD for pickup or mailing. Digital prints are available for pickup or mailing. Prepayment is required before we start processing. Turnaround time is 4 weeks from the time of payment. Large orders will take longer. Email photos@u.washington.edu with questions.

Scans and Paper Copies of Architectural Drawings, Maps & Other Full-size Reproductions

For oversize materials less than 1/4" in thickness, without backing, and unattached to anything.

Prices:

- Paper copies (black & white)..... \$.90 per sq ft.
- Vellum copies (black & white) \$1.44 per sq ft.
- Scans (usually done at 200 dpi tiff made on flatbed scanner) \$1.03 per sq. ft. of original

Additional handling fees:

- Washington state sales tax will be added to the above fees.
- *Handling fee*—\$5 will be added to above fees for transporting maps & oversize materials.
- *Handling fee*—\$10 will be added to above fees for transporting architectural drawings (student/faculty).
- *Handling fee*—\$25 will be added to above fees for transporting architectural drawings (non-student/faculty).

Delivery Methods

- Burn scans to CD or DVD (per CD): \$11.00

Note: The above fees **do not** include UW overhead at 15.6%, sales tax, or shipping. Digital images are burned to CD/DVD for pickup or mailing. Paper copies are available for pickup or mailing. Patrons receiving their orders in the mail will receive an invoice after the order is complete, and payment can be made by check or online with Visa or MasterCard. Patrons collecting their orders in person can pay with cash, check, or credit card. Turnaround time is 2-3 weeks from the time the order is received and verified. Large orders will take longer. Email photos@u.washington.edu with questions.

Special Collections

University of Washington Libraries

Box 352900, Seattle, WA 98195-2900

Phone (206) 543-1929; Fax (206) 543-1931

Email photos@u.washington.edu

Photocopies

Photocopy Cost Breakdown		
Prices per Exposure	Standard	Rush (In-person only)*
Books and papers	\$0.25	\$0.50
City Directories / Photographs / Maps / Architectural drawings (If original is larger than 11x17, copies cannot be made. You will need to request a scan from Physical Plant.)	\$0.50	\$1.00
All 11x17 photocopies	\$0.50	\$1.00
Color copies (Books cannot be color-copied. Flat materials copying only.)	\$1.00	\$2.00
Manuscript finding aids that are not available online	\$0.10	\$0.20
Microfilm and microfiche = self-copy	\$0.20	\$0.20
<p>Orders over 50(+) exposures: add \$2 processing fee per 50 exposures</p> <p>Orders to be mailed: add \$2 handling fee to standard USPS mailing rate</p> <p>Washington residents, add Washington sales tax to above costs</p> <p>Payments can be made by cash, check or credit card. (make checks payable to UW Libraries Special Collections.)</p> <p>Patrons ordering copies to be mailed can expect to be invoiced through the mail as well.</p> <p>*Rush copy order availability will be determined by staff and is only available to in-person requests.</p> <p>All orders must be approved by staff.</p> <p>We do not fax photocopy orders.</p> <p>Some items cannot be copied.</p>		

Audio duplication

Audio recordings (analog cassettes and tapes, digital CDs, etc.) in Special Collections can only be listened to if a user copy is available. Where a user copy does not exist, one will need to be made, at patron expense. Copies for personal reference use are only provided in digital (CD) format. Other restrictions on copying may also apply. Please inquire at the reference desk.

Prices:

- Listening copy saved to CD \$50.00 per 60 minute CD, plus \$25.00 handling fee.
- Additional copy saved to CD \$15.00.

Note: The above fees **do not** include UW overhead at 15.6%, sales tax, or shipping. CDs are available for pickup or mailing. Patrons receiving their orders in the mail will receive an invoice after the order is complete, and payment can be made by check or online with Visa or MasterCard. Patrons collecting their orders in person can pay with cash, check, or credit card. Turnaround time is 3 weeks from the time the order is received and verified.