Application For Permission To Use Moving Images
This form must be completed and signed before the reproduction order can be processed.

By signing this form I understand and agree that:

1. I will not use or authorize others to use the material or copies licensed herein, for any purpose whatsoever, including all forms of broadcast and publication, except as specially provided in this agreement without first obtaining a written letter of permission from Special Collections.

2. I agree to use the footage provided without significantly altering it through conventional or electronic means.

3. All moving image footage will be used with the following credit line: University of Washington Libraries, Special Collections.

4. I understand that there may be fees for licensing this material and I agree to pay any charges incurred by this request.

5. I understand that permission to use these materials is contingent upon payment of all fees.

6. I agree to donate one copy of the finished project to the University of Washington Libraries. (In the case of film, a video copy is acceptable.) If the project involves a website the UW Libraries must be notified with the URL address and notified of URL address changes.

7. I agree to defend and indemnify, the UW, its agencies, their officers, and/or their employees or designates harmless from and against any and all liability, including costs and expenses, based on the violation of rights of ownership, infringement of copyright, or invasion of rights of privacy, or laws of libel, resulting from our use of such materials or copies licensed for use by UW.

8. I understand that the University of Washington Libraries makes no representation of exclusive ownership of the rights to any footage. The user assumes all responsibility for conforming with the laws of libel, privacy, and copyright, which may apply to the use of this material.

I have read and agree to the above conditions. I understand that failure to comply with these rules may result in the denial of future requests for reproductions.

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Print: Name/Phone Number

___________________________________________
Agency/Institution

___________________________________________
Signature

___________________________________________
Date

12/11/08
Application For Permission: Project Description

University of Washington Libraries: Special Collections Division

Title of Project: ___________________________ Estimated Release Date: __________________

Author/Director/Contact: ________________________________________________________________

Company/Institution:_________________________________________________________________

Address:____________________________________________________________________________

Phone ______________ Fax ___________ Email ________________________________

Non-profit status  ☐  Non-profit identification number___________________________

Student/Faculty/K-12  ☐  Institution name or student Id # __________________________

U Wash. Faculty/Staff  ☐  Univ. Washington Department ____________________________

Permissions include the use in promotional materials related to the described project.

FORMAT DISTRIBUTION INFORMATION (please check all that apply)

Film/Video Production (licensed for one use/episode/appearance for the life of the project)

☐ Standard/non-standard TV: ☐ Local  ☐ National  ☐ World Wide

☐ Non-Broadcast  ☐ Non-Broadcast Instructional  ☐ Theatrical  ☐ Non-theatrical distribution

☐ Foreign Language rights  ☐ Home video/DVD sales/rental

☐ Other __________________________

Digital

☐ CD-Rom  ☐ DVD  ☐ Website

Other uses

☐ Print media  ☐ Other __________________________

☐ Request to Alter Original Footage (Describe alteration)

________________________________________

Footage Used

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For Staff Use Only
Job #: __________
Order Taken By: __________

12/11/08