



UNIVERSITY LIBRARIES

UNIVERSITY of WASHINGTON

Special Collections

## Women in Communications, inc. records

### Inventory

Accession No: 4521-002

Special Collections Division  
University of Washington Libraries  
Box 352900  
Seattle, Washington, 98195-2900  
USA  
(206) 543-1929

This document forms part of the Preliminary Guide to the Association for Women in Communications Records. To find out more about the history, context, arrangement, availability and restrictions on this collection, click on the following link:

<http://digital.lib.washington.edu/findingaids/permalink/AssociationforWomeninCommunications4521/>

Special Collections home page: <http://www.lib.washington.edu/specialcollections/>

Search Collection Guides: <http://digital.lib.washington.edu/findingaids/search>

**WOMEN IN COMMUNICATIONS, INC.**  
**Accession No. 4521-002**

**Inventory provided by the donors at time of deposit**

Theta Sigma Phi/Women in Communications, Inc./Association for Women in  
Communications

<u>Item</u>	<u>Description</u>	<u>Box No.</u>
ORGANIZATIONAL		
1965-66 Nat'l Board	Pre & Post ANM Minutes 1996	1
1966 Nat'l Meeting	Minutes	1
1967 Nat'l Meeting	Minutes	1
1967-8 Nat'l Board	Pre & Post 1967 Minutes; mid-year 1968 Minutes; Mail Ballot Results	1
1968 Nat'l Meeting	Minutes	1
1970 Nat'l Meeting	Minutes	1
1971 Nat'l Meeting	Minutes	1
1971-1982 Nat'l Meeting	Activities	1
1972 Nat'l Meeting	Minutes	1
1981 Nat'l Board	Mid-year Minutes	1
1982-1991 Nat'l Meeting	Resolutions Adopted 1982, 1983, 1984 1985, 1987, 1989, 1990, 1991 (includes 1993 & 1994 proposed Res.)	1
1983 Nat'l Meeting	Packet and Program	1
1984 Nat'l Meeting	Packet, Program and Attendees	1
1985 Nat'l Meeting	Packet and Program	1
1986 Nat'l Meeting	Packet and Program	1
1987 Nat'l Meeting	Packet and Program	1
1988 Nat'l Board	Pre ANM Minutes	2
1989 Nat'l Board	Mid-Year Minutes	2
1989 Nat'l Board	Pre and Post ANM Minutes	2
1989 Nat'l Meeting	Minutes, Program, Chapter Votes 1989 and 1988, Program	2
1989-90 Officers	Reports to 1990 Nat'l Meeting	2

<u>Item</u>	<u>Description</u>	<u>Box No.</u>
1990 Nat'l Board	Mid-Year, Pre and Post ANM Minutes	2
1990 Nat'l Meeting	Minutes, Program, Chapter Voting Strength, Resolutions Approved	2
1990-91 Officers	Reports to 1991 Nat'l Meeting	2
1991 Nat'l Board	Mid-Year, Pre and Post ANM Minutes	2
1991 Nat'l Meeting	Minutes, Program, Proposed Resolutions, Dues Increase Rationale, Chapters Voting Strength	2
1992 Nat'l Board	Mid-year, Pre and Post ANM Minutes	2
1992 Nat'l Meeting	Minutes, Program, Delegate List, Resolutions and Bylaws Adopted	2
1993 Nat'l Board	Mid-Year, Pre and Post ANM Minutes	2
1992-93 Officers	Reports to 1993 Nat'l Meeting; Committee List	2
1993 Nat'l Meeting	Minutes, Program, Proposed Resolutions Chapters Voting Strength	2
1993-94 Officers	Reports to 1994 Nat'l Meeting	2
1994 Nat'l Board	Mid-Year, Pre and Post, December Minutes	2
1994 Nat'l Meeting	Program, Proposed Resolutions, Action Taken, Chapters Voting Strength, Delegate List, Attendees	2
1994-95 Officers	Reports to 1995 Nat'l Meeting	2
1995 Nat'l Board	Mid-Year, March, July, Oct. Minutes	2
1996 Nat'l Board	February and April Minutes	2
1996 Nat'l Meeting	Program	2
1995 Nat'l Board	Financial Review	2
1993-95 Nat'l Committee	Governance Task Force	2
1986-96 Nat'l Committee	Strategic Plans	2
1995-96 Nat'l Committee	Fundamentals for Future Task Force	2

<u>Item</u>	<u>Description</u>	<u>Box No.</u>
BYLAWS, RITUALS, PROCEDURES		
Manual	1987 Board Manual (includes procedures, membership acceptance rules, etc.)	1
Documents	Nat'l Bylaws, Policies & Procedures, 1991	2
Handbook	1995 Board (includes policies and Procedures)	2
PUBLICATIONS		
Brochures	1984-95 Membership Brochures	3
Matrix Magazine	Vol. 1 to 6, 1915 to 1921, Bound	4
Matrix Magazine	Vol. 7 to 13, 1921 to 1928, Bound	4
Matrix Magazine	Vol. 14 to 19, 1928 to 1934, Bound	4
Matrix Magazine	Vol. 20 to 21, 1935 to 1936, Bound	4
Matrix Magazine	Vol. 22 to 23, 1937 to 1938, Bound	4
Matrix Magazine	Vol. 24 to 25, 1938 to 1940, Bound	4
Matrix Magazine	Vol. 26 to 27, 1940 to 1942, Bound	4
Matrix Magazine	Vol. 28 to 29, 1942 to 1944, Bound	4
Matrix Magazine	Vol. 30 to 31, 1944 to 1946, Bound	4
Matrix Magazine	Vol. 32 to 36, 1946 to 1951, Bound	4
Matrix Magazine	Index, Vol. through Vol. 28, No. 2 (Missing in index Vol. 25, Nos. 1 & 2; Vol. 26, No. 3; Vol. 27, No. 2)	4
Matrix Magazine	Vol. 37 to 41, 1951 to 1956, Bound	5
Matrix Magazine	Vol. 42 to 46, 1956 to 1961, Bound	5
Matrix Magazine	Vol. 47 to 51, 1961 to 1966, Bound	5
Matrix Magazine	Vol. 52 to 58, 1966 to 1973, Bound	5
Matrix Magazine	Vol. 59 to 66, 1973 to 1981, Bound	5
Newsletters	Vol. 2 to 13, 1970 to 1981, Bound	5
History	"The Story of Theta Sigma Phi," by Floy Johnson, 1950	5
Pro/Comm	Vol. 1 to Vol. 5, 1981 to 1985, Bound	7
Profess. Communicator	Vol. 5, Nos. 8/9, 10/11, fall 1985	6
Profess. Communicator	Vol. 6, Nos. 1 to 6, Dec. Nov., 1986	6
Profess. Communicator	Vol. 7, Nos. 1 to 6, Dec.-Nov., 1987	6
Profess. Communicator	Vol. 8, Nos. 1 to 6, Dec.-Nov., 1988	6
Profess. Communicator	Vol. 9, Nos. 1 to 5, Jan.-Winter, 1989	6
Profess. Communicator	Vol. 10, Nos. 1 to 4, Spring-Winter, 1990	6
Profess. Communicator	Vol. 11, Nos. 1 to 5, Feb.-Winter, 1991	6
Profess. Communicator	Vol. 12, Nos. 1 to 5, Feb.-Winter, 1992	6
Profess. Communicator	Vol. 13, Nos. 1 to 4, Feb.-Dec., 1993	6
Profess. Communicator	Vol. 14, Nos. 1 to 3, Jan.-Oct., 1994	6
Profess. Communicator	Spring and Summer, 1995	6

<u>Item</u>	<u>Description</u>	<u>Box No.</u>
Profess. Communicator	Spring, 1996	6
Profess. Communicator	Awards from other groups	6
Profess. Communicator	Media Packets 1993 and 1995	6
Membership Directories	1957, 1973, 1975, 1979, 1983, 1984, 1989, 1991, 1993, 1994	6
Leader/Member Bulletins	1985 to 1996 (some gaps)	6
History of TSP/WICI	Miscellaneous Articles	6
History of Women in Journalism	Miscellaneous Articles (includes two bibliographies)	6
National Board Rosters	1980s and 1990s	6
Nat'l Committee Lists	1977, 1980s, 1990s	6
Chapter Presidents	1936 to 1995	6
PROJECTS		
Ambassadors of Excel.	Speakers Bureau Packet, 1993	3
Careers	1981-1991 Publications/Guides	3
Clarion	Promotion/Awards, sample years	3
Diversity	Diversity Action Plan, 1991	3
85th Anniversary	1994 Public Relations Campaign	3
Faculty Advisors	Materials and Aids, Undated	3
First-Year Grads	Materials and Aids, Undated	3
Headliners	1988, 1990, 1992, 1993, 1995	3
Professional Papers	1974 Series	3
Public Relations	1987-89 News Releases	3
Sexual Harassment	1990s Coalition to Stop Sexual Harass.	3
Special Assignment	Professional Advice Project, 1990s	3
Survey	1988-89 Membership Survey	3
Survey	1991 Professional Members Survey	3
Survey	1992 Membership Survey	3
Surveys	1993 Members, Non-Members, Former Members Surveys	3

<u>Item</u>	<u>Description</u>	<u>Box No.</u>
Survey	1994 Membership Survey	3
Survey	1994 Survey Conducted with U.S. Women's Bureau	3
Survey	1995 Board and Service Office Survey	3
Survey	1995 Salary Survey	3
Survey	1995-96 Membership Survey and Appendix	3
Vanguard	Promotion, sample years; Awards List	3
Washington Memo	Legislative Reports 1987-89	3
Women and Media	Women, Men and Media Resource Kit, 1990	3
CHAPTERS		
Awards	1991 Chapter Awards for Excellence	3
Bylaws	1992-93 Student Chapters, Sample Group	3
Check List	1996 Campus Chapter Check List	3
Handbooks	Operations, Marketing, Career Development Handbooks for Chapters, 1980s	3
Handbook	Chapter Management Handbook, 1995	3
Networking	Nationwide Chapter Networking Call, 1987	3
Petition for Charter	University of Arizona Chapter 1961	3
Petition for Charter	Wisconsin State Univ. Chapter 1971	3
Petitioning Kits	Professional Chapters, with Some Student Chapter Materials, 1994	3
Publications	Chapters Special Publications, Misc. Dates	8
Recruitment	1992 Member Success Program	3
Recruitment	1996 Membership Recruitment Campaign	3
Regional	1980 Regional Meeting Manual	3
Regional	1992 Regional Meeting Handbook	3
Regional	1991-94 Reg. Vice President's Reports	3
Regional	Regional Conference Brochures, Misc. Dates	8
Reports	1994 Chapter Annual Reports	3
FINANCIAL		
Audits	1987-1995, Selected Years	2
Financial Reports	1980s-90s, Selected Years	2

<u>Item</u>	<u>Description</u>	<u>Box No.</u>
MISCELLANEOUS		
Clippings	1969,1970,1971,1976,1977,1978,1979	2
Clippings	1991	2
AUDIO/VIDEO		
1984 Video	The Image of Arrogance	7
1989 Video	Women, Men and Media, An Overview	7
1989 Audio	National Meeting, Complete Conference Volume I and II	7
1990 Audio	National Meeting, Volume I and II	8
1991 Video	WICI Leaders interviewed on CNN re Sexual Harassment	7
1991 Audio	National Meeting, Volume I and II	7
1992 Video	Clarion Awards	7
Undated Video	Student Video	7
1992 Audio	National Meeting, Business Sessions	8
1993 Video	Barbara Walters	8
1993 Video	Take Our Daughters to Work	8
1993 Video	Marketplace	8
1994 Video	Clarion Awards	8
1995 Audio	Clarion Awards	8
1995 Audio	National Meeting, Volume I,II and III	8
1995 Audio	Headliner Awards	8
1995 Audio	"Cyberspace" Presentation	8