

## University of Washington, Budget Office records

### Inventory

Accession No: 82-165

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+ W.U. BUDGET OFFICE  
Accession No. 82-165

INVENTORY

<u>Box</u>	<u>Series</u>	<u>Folders</u>	<u>Dates</u>
1	HISTORICAL FEATURES Historical Budget Data Procedures Manual Accounting Manual		1949-60 1963 1959
	MINUTES SERIES. VP Business and Finance Staff Meetings		1964-68
	STAFF MEMORANDA (chronological file of office) 1958 - 6/1959 7/1959 - 1/1961 2/1961 - 3/1962 4/1962 - 6/1963 6/1963 - 3/1964 4/1964 - 8/1965 8/1965 - 1/1966 2/1966 - 4/1967 5/1967 - 9/1969		
9 & 10	WEEKLY LETTER		1963-69
10	REPORTS. Financial, to Regents		1949-67
11	CORRESPONDENCE of Harold Jacobsen, Budget Officer		1962-64
	INTRADPARTMENTAL CORRESPONDENCE		
	+ W.U. Arts and Sciences College	3	1952-69
	+ W.U. Asian Arts Center		1962-66
	+ W.U. Associated Students of the University of Washington Activities	2	1961-70
	+ W.U. Athletics Department		1962-65
	+ W.U. Audio-Visual Services		1961-62
	+ W.U. Buildings and Grounds		1952-63
	+ W.U. Burke (Thomas) Memorial Washington State Museum		1965-64
	+ W.U. Business Administration College		1961-69
	+ W.U. Business Manager (card 2)		1962-61
	+ W.U. Comptroller		1962-63
	+ W.U. Continuing Education (card 3)		1964-67
	+ W.U. Continuing Education. Peace Corps		1963-62
	+ W.U. Counseling Center		1962-69
	+ W.U. Data Processing Center		1959-65
	+ W.U. Dean of Students		1952-61
	+ W.U. Dentistry School		1963-61
	+ W.U. Education College		1961-69
	+ W.U. Engineering College		1961-67
	+ W.U. Experimental Education Unit		1965-67
	+ W.U. Facilities Planning and Construction		1961-71
	+ W.U. Fisheries College		1961-69

Box	Series	Folders	Dates
12 (cont.)	INTRADEPARTMENTAL CORRESPONDENCE (cont.)		
	+ W.U. Forest Resources College		1961-69
	+ W.U. Friday Harbor Laboratories		1961-65
	+ W.U. Geophysics Department		1961-66
	+ W.U. Government Research Institute		1960
	+ W.U. Graduate Relations Office		1956-57
	+ W.U. Graduate School	11	1952-69
	(includes files on W.U. Computer Center and W.U. Center for Graduate Studies)		
13	+ W.U. Grants and Contracts Services	8	1961-70
	+ W.U. Hall Health Center		1961-69
	+ W.U. Health Sciences Division		1963-69
	+ W.U. High School Relations Office		1961-71
	✓ + W.U. Hospital		1961-67
	? + W.U. Institutional Education Research		1962-69
	+ W.U. Interinstitutional Business Studies		1967-69
	+ W.U. International Services Office		1962-70
	+ W.U. Intramural Activities Department		1965-67
	+ W.U. Language Laboratory		1965-68
	+ W.U. Law School	2	1953-69
	+ W.U. Lectures and Concerts Office		1962-69, 62-6
	+ W.U. Libraries	3	1959-69
	+ W.U. Medicine School		1967-69
	+ W.U. Music School		1961-68
	+ W.U. Oceanography Department		1961-68
	+ W.U. Physical Education for Women Department		1962-62
	+ W.U. Physical Plant	2	1960-69
13 & 14	+ W.U. President		1961-69
	+ W.U. Press (card 5)		1961-69
	+ W.U. Regional Primate Research Center		1962-67
	+ W.U. Registrar		1962-61
	+ W.U. Research Accounting Office		1963-69
	+ W.U. Romance Languages and Literatures Department (card 2)		1955-69
	+ W.U. Scholarly Journals Office		1961-67
	+ W.U. Social Work School		1963-69
	+ W.U. Student Residences Office		1954-65
	+ W.U. Student Residences Office		1954-60
	+ W.U. Student Union		1962-68
	+ W.U. System Development Office		1966-69
	+ W.U. University Relations Office		1961-67
	+ W.U. Vice President for Business and Finance	14	1961-69
	(includes file folders for General Account- ing, Physical Plant, Personnel, Data Pro- cessing Center, Planning Office)		
15	GENERAL CORRESPONDENCE - External		
	+ Washington. Central Budget Agency		1966-66
	+ Washington. Legislature. Budget Committee	3	1958-60
	+ Washington. Program Planning and Fiscal Man- agement Office		1967-69

<u>Box</u>	<u>Series</u>	<u>Folders</u>	<u>Dates</u>
15 (cont.) & 16	BUDGET (includes capital and operating budget requests, property rentals, related subjects)	23	1961-69
	In Bound Volumes:		
16 & 17	Capital Budget Needs		1961-69
17 & 18	Operating Budget		1959-67
18, 19, 20	General Budget (Capital and Operating)		1961-71
20	+ W.U. [Arts and Sciences College] Requests		1959/61
20 & 21	+ W.U. [Hospital] Requests		1959-69
	SUBJECT SERIES:		
	Administrative Travel		1966
	Archives		1967-69
	Equipment Reserves		1968
	Faculty Salary Information, Survey Levels, etc.	6	1960s
	Fees. General		1961-69
	Financial Reports (published)		1961-67
	Financial Reporting System		1964-65
	Graduate School Reorganization		1964-65
	Health Sciences Expansion		1967-69
	Institutional Allowances		1968-69
	"Jobs Now" Program		1967-69
	Medical School Expansion		1963-64
	Model Budget Analysis System		1968
	Quantitative Budget Analysis by Department	6	1959-63
	Retirement. State		1953-59
	Retirement and Insurance		1963-69
	Salary and Wages (analysis and reports)	5	1959-68, 68/69
	Space Needs Forecast		1967-70
	Staffing Formula/Student Enrollment		1964
	Student Credit Loads		1958-59
	Summer Quarter	2	1961-68
	"Temporal Analysis of Institutional Patterns, 1930-70"		
	Travel		
	Tuition		
	Urban Renewal Agreement		1966
	<u>Subgroups</u>		
	+ W.U. Administrative Data Processing Committee		1966-67
	+ W.U. Building Needs Committee		1961-65
	+ W.U. Grants and Contracts Coordinating Committee		1963-65
	+ W.U. Physics Building Addition Committee		1964
	+ W.U. Space Allocation Committee		1961-69