



University of Washington, Office of Minority Affairs records

Inventory

Accession No: 89-099

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W.U. MINORITY AFFAIRS OFFICE
Accession No. 89-99

INVENTORY

<u>Box</u>	<u>Series</u>	<u>Folders</u>	<u>Dates</u>
1	INTERDEPARTMENTAL CORRESPONDANCE	3	1982-88
	ANNUAL REPORT		1982-83
	BUDGET FILES	7	
	Biennium Budget Request Handbook for 1985-87		1984
	OMA Budget		1983-85
	OMA Budget Reports		1985-87
	Budget Proposals and President's Discretionary Fund		1985-87
	Staff Budget Planning and Meetings		1983-84
	Carryforward Budget for 1985-87		1985
	Miscellaneous Budgets and expenditures		1982-83
	SUBJECT SERIES		
	Administration Handbook		1982
	Admissions		
	EOP/OMA data and statistics	3	1982-88
	"A Preliminary Report to the President on University Minority Enrollments."		1984-85
	Asian Community Relations		1984
	ASUW Commission Directors		1983-86
	Boards and Commissions--State of Washington (Office of the Governor) Listings and Vacancies		1985-86
	Cinco de Mayo planning		1986
	Community Boards and Commissions		1983-85
	Correspondance received		
	Computer System Files		
	Data Management		1983
	Academic Computing		1983
2	Student Database System	2	1983-85
	Computer System Search		1983
	W.U. Use of Technology in Student Affairs Units Committee--Reports and Recommendations		1983
	Faculty, Minority--Lists and statistics		1975-87
	Faculty, Women--Lists and statistics		1975-83
	Grant Descriptions		1982
	Hazard Communications program		1986
	Higher Education Financing Proposals--University of Washington and State of Washington.		1982-83

<u>Box</u>	<u>Series</u>	<u>Folders</u>	<u>Dates</u>
	SUBJECT SERIES (cont'd)		
2	Washington State Hispanic Chamber of Commerce Banquet		1980
	Hispanic Coalition (Snohomish County, WA)		1983
	Hispanic Contacts		1983-84
	Hispanic Community Organizations		1984-85
	Hispanic Concerns; U.S. Department of Education		1983-84
	Hispanic Policy Development Project (National)		1984
	Instructional Center		1984-88
	Jose F. Sionil--Lecture		1987
	KUOW--cancellation of "Revista Latina"		1985-85
	<u>La Red/The Net</u> --Newsletter		1982-84
	<u>Legislative Briefings</u> (Washington State)	3	1982-86
	Legislative Relations		1982-83
	Legislative Staff Visit	2	1986,88
	Mexican-American Affairs Commission--Description		1983-84
	Minority Enrollment Data--"A Report to the President on University Minority Enrollments"		1986
	Roles and Organizations charts (OMA)		1982-87
	Special Education Projects Committee (COSEP) --description of committee		1982
	Student Activities Questionnaire--EOP and mailing list		1983
	Student Committees and Organizations lists (general)		1983
	Student and local organizations		1983-88
	Telephone Policy		1984-85
	Television and Radio contacts		1984-86
	Undergraduate Enrichment programs		1985
	U.W. Operations Manual--draft		1981-83
	<u>Subgroups</u>		
3	Image de Seattle	2	
	Meetings, minutes		1984-87
	National Image Training Conference		1985
	Mexican-American Women's National Association (MANA)		1985-88
	Private Industry Council. Planning Advisory Committee (Seattle/King County)		1983
	Washington Minority and Women's Business Enterprises		1982-84
	Washington State Hispanic Professional Association	3	
	Functions		1987-88
	Hispanic Resources Development Center		1987-88
	Meetings, minutes		1984-86

<u>Box</u>	<u>Subgroups</u>	<u>Folders</u>	<u>Dates</u>
3	W.U. Assistant Vice President for Minority Affairs (Garcia, Steve)		
	Articles, Interviews, speeches		1984-86
	Committee Assignments		1983-88
	Correspondance (Intradepartmental) and Position Descriptions		1987
	Correspondance, United Way		1984-87
	W.U. Early Release Program		1982-83
4	W.U. Educational Opportunity Program		
	Friends of EOP		1986-88
	Fundraising		1984
	Learning Contracts		1984-86
	Lecture Series		1987
	News Releases		1983
	Placement Tests		1983
	Scholarship Fund		1985-86
	W.U. Ethnic Cultural Center/Theatre		
	Annual Report		1982-83
	Budget Requests		1982-86
	Capital Budget		1983-87
	Internal Audit; Charles Canada Case (RESTRICTED)		1983-86
	Performing Arts Center		1984
	Services and Activities Fees Committee files		1983-84
	General files	5	1982-87
	W.U. Chicano House--Meetings, minutes		1983-85
	W.U. Minority Affairs Office. Counseling Services	4	
	Annual Report		1982-83
	Chicano Student Counseling Services		1983-87
	Intradepartmental correspondance		1982-83
	Minutes 1982-86		
4	W.U. Minority Affairs Office. Executive Staff		
	Retreat. November 1.		1982
	Staff meetings/minutes	5	1982-88
	Staff/Director's Retreat		1982
	Directors meetings		1982-85
	Planning Sessions	2	1986
	W.U. Minority Affairs Office. Upward Bound Program		1983-88
	W.U. Minority Education Working Committee (Ad Hoc)	2	
	"A Report to the President of the University..."		1984
	Background material		1984

<u>Box</u>	<u>Subgroups</u>	<u>Folders</u>	<u>Dates</u>
4	W.U. Recruiting Minority Applicants to the Teacher Education Program Task Force		1985
	W.U. Science Advancement Program for Minorities and Disadvantaged Women		1984-85
	W.U. Services and Activities Fees Committee.	3	
	Minutes		1986-87
	Studies		1981-84
	Childcare system discussion		1982
5	W.U. Special Mathematics Program Committee		1987
	W.U. Special Services for Disadvantaged Students Program		
	Budgets and Grants		1984
	Intradepartmental Reviews/reports		1984-87
	W.U. Student Advisory Board--Minutes and Correspondance	4	1982-86
	W.U. Vice President for Minority Affairs (Lujan, Herman D.)		
	Intradepartmental report, letter to staff		1988
	Miscellaneous		1983-87
	(end of subgroups)		

RESTRICTED FILES

5	Employee Complaints/Files		
	del Carmen, Bill: Memoranda		1986-87
	: File		1975-87
	Coble, Mary		1986-89
	Ghandianipour, Mahmood		1986
	Ii, Keiko		1985
	James, Bill		1986-87
	Mancer, Michael		1986
	Walker, Lorna: File		1988
	: Discrimination Case File	2	1984-86
	Resumes		1984-86
	Staff Hiring	8	
	Administrative Assistant to the Vice President.		1986
	Minority Affairs Office		
	Administrative Assistant A to the Vice President.		1988
	Minority Affairs Office		
	Budget Coordinator I		1987
	Fiscal Technician II		1988
	Program Assistant I	2	1986-88

<u>Box</u>	<u>Series</u>	<u>Folders</u>	<u>Dates</u>
	<u>RESTRICTED FILES</u> (cont'd)		
5	Staff Hiring (cont'd) Screening process		1982-85
	Staff Assistant to the Vice President. Minority Affairs Office		1987
	<u>Subgroups</u> (RESTRICTED)		
	W.U. Ethnic Cultural Center Director Search Committee		1985
	W.U. Minority Affairs Office. Staff Human Rights Director Search Committee		1984
	W.U. Minority Affairs Office. Special Services Program Director Search Committee		1987
	W.U. Vice President for Minority Affairs Search Committee		1988