

# Records of the University of Washington School of Medicine. Associate Dean for Academic Affairs

#### Inventory

Accession No: 94-133

Special Collections Division
University of Washington Libraries
Box 352900
Seattle, Washington, 98195-2900
USA
(206) 543-1929

This document forms part of the Guide to the Records of the University of Washington School of Medicine. Associate Dean for Academic Affairs. To find out more about the history, context, arrangement, availability and restrictions on this collection, click on the following link:

<a href="http://digital.lib.washington.edu/findingaids/permalink/UWResource00372/">http://digital.lib.washington.edu/findingaids/permalink/UWResource00372/</a>

Special Collections home page: <a href="http://www.lib.washington.edu/specialcollections/">http://www.lib.washington.edu/specialcollections/</a>

Search Collection Guides: <a href="http://digital.lib.washington.edu/findingaids/search">http://digital.lib.washington.edu/findingaids/search</a>

#### Accession No. 94-133

RECORD SERIES			ACCEPCATON			
C7 - baban D			ACCESSION	NUMBER	DATE INVEN	NTORIED
Clerkship Progr	am Records					
DATES			94-	/33	DATE SHIPE	ED TO ARCHIVES
1984-1989						
TYPES OF MATERIAL		<del></del>	ADMINICAN			
	_		ADMINISTR	ATIVE UNI	·Τ	
Bound	☐ Memorabilia	☐ Newspapers	Associate	Dean for	· Academic A	ffairs
☐ Cards ☐ Charts	☐ Photographs ☐ Plans	☐ Phono Discs ☐ Slides	OFFICE			
☐ Charts ☐ Correspondence	☐ Print Outs	☐ Scrapbooks	Associate	Doan		
☐ Film	☑ Publications	☐ Blueprints	SOURCE OF			
☑ Forms	☐ Subject Files	☐ Microfilm				
☐ Maps	☐ Tapes	Other:	D. Daniel			·
	····		LOCATION (	OF MATERIA	AL (BUILDIN	G, ROOM NUMBER)
			Health Sc	iences A-	348	
VOLUME NUME	ER/SIZE OF FI	LES OR DOCUMENTS	UWSOM RECO	ORDS OFFI	CER (NAME &	PHONE)
.5 cu.ft.					obit (mail d	I HONE)
			Rebecca P	ixler 54	3-1515 x12	
RESTRICTIONS						
None					•	
DESCRIPTION		<del></del>				<del></del>
patient care und Medicine has spo	der the direct onsored clerks on, e.g., Anac	e third-year medicion and guidance ships in both the cortes, Wash. (fav), etc.	of commun Seattle a	ity physice rea and a	cians. The t sites aro	School of und the four-
resource file for container list for but all resource l. Program 2. Clerksh	or each clerks for specialtie e files had ce n overview, go nip site infor ions for parti otions of eval	affairs Theodore thip offered in tes). Each file certain common topeals, syllabus; mation and typic cipating student uation procedure	he various ould vary ics: al problems s and facul	medical sin size and the size a	specialty and actual do	reas (see ocuments included untered;
use at the time. D. Daniel Hunt,	They were n M.D. (1986-	e examples of pu ot maintained by ).				
NDEX, FINDING AID	, FILE GUIDE?				<u> </u>	
RRANGEMENT	· — <del>· · · ·</del>		CONDITION	OF RECORI	OS	
☑ Alphabetical			Order:	☐ Exceller	. Obvoice	
☐ Numerical			Order:	☐ Exceller	it Filysical:	☐ Excellent  ☐ Good
☐ Chronological				☐ Fair		☐ Fair
☐ Subject				☐ Poor		Poor
☐ Other	<del></del>	<del></del>				

Accession No. 94-133

Reading Files	ACCESSION NUMBER	DATE INVENTORIED			
		12-17-93			
DATES	94-/33	DATE SHIPPED TO ARCHIVES			
1986-1988					
TYPES OF MATERIAL	ADMINISTRATIVE UNI	T			
☐ Bound ☐ Memorabilia ☐ Newspapers	i	Academic Affairs			
☐ Cards ☐ Photographs ☐ Phono Discs ☐ Charts ☐ Plans ☐ Slides	OFFICE				
Correspondence Print Outs Scrapbooks	Associate Dean SOURCE OF MATERIAL				
☐ Film ☐ Publications ☐ Blueprints ☐ Forms ☐ Subject Files ☐ Microfilm					
☐ Forms ☐ Subject Files ☐ Microfilm ☐ Maps ☐ Tapes ☒️ Other:	D. Daniel Hunt, M.	n .			
Attachments to correspondence		AL (BUILDING, ROOM NUMBER)			
	Health Sciences A-				
VOLUME NUMBER/SIZE OF FILES OR DOCUMENTS	•				
.75 c.f. Letter size files					
RESTRICTIONS	Rebecca Pixler 3-15	515 x12			
None DESCRIPTION					
Outgoing letters and memoranda, with attachment (acting associate dean 8/86 - 6/87, associate Theodore J. Phillips in the position.  Previous accessions: AC 88-2 (1981-1985; income AC 90-19 (1986)	dean //87 - ).	an D. Daniel Hunt, M.D. Dr. Hunt succeeded			
NDEX, FINDING AID, FILE GUIDE?					
Contents list	p. 4.				
RRANGEMENT	CONDITION OF RECORD	OS .			
☐ Alphabetical ☐ Numerical ☑ Chronological ☐ Subject ☐ Other	Order:	t Physical: Excellent Good Fair Poor			

Accession No. 94-133

RECORD SERIES Reading Files, Assistant Dean for Student Affairs	ACCESSION NUMBER	DATE INVENTORIED		
DATES	94-133	DATE SHIPPED TO ARCHIVES		
January 1987 - June 1989		india, and an india, and india, a		
TYPES OF MATERIAL	ADMINISTRATIVE UNI	T		
☐ Bound ☐ Memorabilia ☐ Newspapers ☐ Cards ☐ Photographs ☐ Phono Discs	Associate Dean for Academic Affairs			
☐ Charts ☐ Plans ☐ Slides	OFFICE			
☑ Correspondence ☐ Print Outs ☐ Scrapbooks ☐ Film ☐ Publications ☐ Blueprints	Assistant Dean for Student Affairs			
☐ Film ☐ Publications ☐ Blueprints ☐ Forms ☐ Subject Files ☐ Microfilm	SOURCE OF MATERIAL			
☐ Maps ☐ Tapes ☐ Other:	B-176 files (ok'd by Linda Dunatov)			
	LOCATION OF MATERI	AL (BUILDING, ROOM NUMBER)		
	Health Sciences A-			
VOLUME NUMBER/SIZE OF FILES OR DOCUMENTS	UWSOM RECORDS OFFI	CER (NAME & PHONE)		
.75 cu.ft.	Rebecca Pixler 3-1515 x12			
RESTRICTIONS				
No				
Student Affairs is an organizational sub-unit Academic Affairs. These records comprise outg Dean for Student Affairs John Yergan (7/11/85 reference copies of outgoing letters and memor D. Daniel Hunt (8/1/86- ) and chairs of the latter may include standardized letters reques administrators and faculty re: successful comp  Previous accession: AC 89-107 (1984-1986)	oing letters and mo - 8/31/89). Also anda of Associate I school's Student I ting individual stu	emoranda of Assistant included are selected Dean for Academic Affairs Progress Committee. The udents consult with		
Container list	CONDITION OF RECOR	DS		
ARRANGEMENT  Alphabetical  Numerical  Chronological  Subject  Other	Order: ⊠ Excelle ☐ Good ☐ Fair ☐ Poor	ent Physical: 🛭 Excellent  Good  Fair  Poor		

#### Accession No. 94-133

RECORD SERIES			ACCESSION	NUMBER	DATE INVENTO	RIED
Subject Files					6/28/94	
DATES			94-1	33	DATE SHIPPED	TO ARCHIVES
1 984						
TYPES OF MATERIAL			ADMINISTRA	TIVE UNI	Ϋ́T	
☐ Bound	☐ Memorabilia	☐ Newspapers	ŧ.		Academic Affa	airs
☐ Cards	☐ Photographs	☐ Phono Discs	OFFICE			
	☐ Plans ☐ Print Outs	☐ Slides ☐ Scrapbooks	Associate	Dean		
	Publications	☐ Blueprints	SOURCE OF MATERIAL			
	Subject Files Tapes	☐ Microfilm ☐ Other:	Regional A <sup>.</sup> Smith	ffairs O	ffice (PSP), v	/ia Diana
		<del></del>	LOCATION O	F MATERI	AL (BUILDING,	ROOM NUMBER)
			Health Scie	ences A-	348	
VOLUME NUMBI	ER/SIZE OF FI	LES OR DOCUMENTS				HONE)
1 cu.ft.			Rebecca Pi			
RESTRICTIONS						
None						
DESCRIPTION						
federal Area Hea increase of heal The School of Me provision of med Idaho, and rural Dean for Academi	<pre>lth Education th care perso dicine intend ical education Washington. c Affairs as</pre>	ne successfully an Centers (AHEC) onnel in federall ded that its gran on, on all levels The grant appli a WAMI project; e Dean for Region	program, who y-designated t monies be , in the WA! cation was s ultimately,	ich was d medica used to MI state spearhea the suc	intended to le lly underserve expand and er s of Alaska, M ded by the Ass cessful grant	ead to the ed areas. nhance the Montana, sociate was
Resources and Se of material used background infor support, budget narrative notes	rvices Admini to prepare t mation from / workpapers, b and workpaper	HEC grant applica stration, may be the grant applica HEC programs in diographical sket s. A small amou e Assistant Dean	found at AU tion: char other state: ches of key nt of corre:	C 92-128 ts and d s, feder personn spondenc	. These recor iagrams, draft al guidelines, el, grant form e with the Ass	rds consist t text, , letters of ns, and
RELATED ACCESSIO	N: AC 92-128	3				
NDEX, FINDING AID	, FILE GUIDE?					
None (no content	s list).					
RRANGEMENT			CONDITION	OF RECOR	DS	
☐ Alphabetical ☐ Numerical ☐ Chronological ☐ Subject	No folder o discernible	•	Order:	☐ Excelle ☐ Good  M Fair ☐ Poor	<u> </u>	☐ Excellent ☐ Good ☑ Fair ☐ Poor

☐ Other \_

#### Accession No. 94-133

#### Box 1

RECORD NAME	DATES	KEEP? DISCARD?	NOTES
CLERKSHIP PROGRAM RECORDS	1984-1989		
Emergency Medicine/Trauma	1987-1989		
Family Medicine	1985-1989		
Introduction to Clinical Medicine (ICM)	1985-1988		
Medicine	1 983-1 988		
Obstetrics-Gynecology	1985-1989		
Pediatrics	1985-1988		
Psychiatry	1985-1989		
Rehabilitation Medicine-Chronic Care	1984-1986		
Surgery	1986-1989		
READING FILES	1986-1988	·	Succeeds
			AC 90-19
Reading Files	8/86 - 12/86		
Reading Files	1/87 - 12/87		
Reading Files	1/88 - 12/88		

#### Box 2

Reading Files

4/88 - 12/88

Reading files	Jan-Dec 1987	
"Secretary's Correspondence"	1 987	Weeded
Reading files	Jan-Dec 1988	
Reading files	Jan-Jun 1989	

#### Box 3

Area Health Education Centers Program grant files