

Records of the University of Washington School of Medicine. Associate Dean for
Academic Affairs

Inventory

Accession No: 95-382

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**W.U. MEDICINE SCHOOL. ASSOCIATE DEAN
FOR ACADEMIC AFFAIRS
Accession No. 95-382**

Inventory provided by the office at time of transfer

RECORD SERIES Committee/Council Files		ACCESSION NUMBER 95-382	DATE INVENTORIED 1-5-95
DATES 1979-1992			DATE SHIPPED TO ARCHIVES
TYPES OF MATERIAL <input type="checkbox"/> Bound <input type="checkbox"/> Memorabilia <input type="checkbox"/> Newspapers <input type="checkbox"/> Cards <input type="checkbox"/> Photographs <input type="checkbox"/> Phono Discs <input type="checkbox"/> Charts <input type="checkbox"/> Plans <input type="checkbox"/> Slides <input checked="" type="checkbox"/> Correspondence <input type="checkbox"/> Print Outs <input type="checkbox"/> Scrapbooks <input type="checkbox"/> Film <input type="checkbox"/> Publications <input type="checkbox"/> Blueprints <input type="checkbox"/> Forms <input type="checkbox"/> Subject Files <input type="checkbox"/> Microfilm <input type="checkbox"/> Maps <input type="checkbox"/> Tapes <input type="checkbox"/> Other: _____		ADMINISTRATIVE UNIT Associate Dean for Academic Affairs OFFICE SOURCE OF MATERIAL D.Hunt/S. Johnson/M.Spillers	
<u>minutes, agendas, rosters, notes and working papers, syllabi, reports.</u>		LOCATION OF MATERIAL (BUILDING, ROOM NUMBER) Health Sciences A-348	
VOLUME	NUMBER/SIZE OF FILES OR DOCUMENTS	USOM RECORDS OFFICER (NAME & PHONE)	
.75 cu.ft.	6 large letter-sized files	Rebecca Pixler, 3-1515 x12	
RESTRICTIONS None			
DESCRIPTION <p>These records, from program sub-units (curriculum, minority affairs, and the WAMI regional medical education program) over which the Associate Dean for Academic Affairs currently (1995) maintains oversight, have been unified as a series under the Academic Affairs state records retention schedule. Original provenance was the Associate Dean, the Assistant Dean for Curriculum, and the Associate Dean for Regional Affairs.</p> <p>Documented here are the activities of various advisory committees convened during the time period to review specific academic programs in the School of Medicine. For each committee, records may include charge letters, agendas, minutes, membership rosters, correspondence and attachments, working papers and notes, syllabi, research questionnaires and results, and final reports.</p> <p>A summary of the committees represented is on the reverse of this sheet.</p>			
INDEX, FINDING AID, FILE GUIDE? Contents list			
ARRANGEMENT		CONDITION OF RECORDS	
<input checked="" type="checkbox"/> Alphabetical by sub-unit <input type="checkbox"/> Numerical <input type="checkbox"/> Chronological <input type="checkbox"/> Subject <input type="checkbox"/> Other _____		Order: <input type="checkbox"/> Excellent <input checked="" type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input type="checkbox"/> Good <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Poor <input type="checkbox"/> Fair <input type="checkbox"/> Poor	

Committees

I. Curriculum

- A. Cell Biology Subcommittee [ad hoc; of the Curriculum Committee.] 1981-1985
Operated under a number of title variants. Organized and implemented cell biology teaching program at WAMI universities.
- B. Teaching of Systemic Pathology, Committee to Review. 1984-1985
- C. Committee to Review the Report of the Association of American Medical Colleges (AAMC) Panel on the General Professional Education of the Physician (GPEP). 1984-1985
Organized under the Curriculum Committee, the group was charged by Dean David Dale with reviewing AAMC recommendations on medical school curriculum, and advising which ones should be addressed by the UWSOM. [The GPEP report, Physicians for the Twentieth Century, was published by the AAMC in November 1984, after numerous hearings and discussions with medical school faculty from around the country.]
- D. Clinical Pharmacology Theme Committee. Final report and work papers of a committee begun in 1988. 1991-1992

II. Minority Affairs

Minority Affairs Advisory Board. Records relating to establishment and early years of committee charged with oversight of the UWSOM's minority affairs program (established 1980). The committee was known by different names: Advisory Board to the Minority Affairs Program; Minority Affairs Advisory Committee; Faculty Ad Hoc Committee on Minority Affairs; Ad Hoc Committee for Minority and Disadvantaged Medical Students. 1979-1988

File includes copy of report, Minorities at the UWSOM, by Assistant Dean for Student Affairs Zenaïdo Camacho (December 1979).

III. WAMI Program

WAMI Review Committee. Committee was charged with comprehensively evaluating all aspects of the WAMI regional medical education program since its establishment in 1971. Particular attention was paid to the new role of grant funding (especially the grant for the Area Health Education Centers, AHEC) in the WAMI four-state region, and the placement of the WAMI program within UWSOM's organizational structure. [WAMI was established under the Associate Dean for Academic Affairs, was under the oversight of the Associate Dean for Regional Affairs between 1984 and 1988, and was transferred back to Academic Affairs in 1988. These records are from WAMI's Regional Affairs period.] 1987

